



DEPARTMENT OF THE ARMY  
UNITED STATES ARMY GARRISON KAISERSLAUTERN  
UNIT 23152  
APO AE 09227-3152

IMKA-ZA

MAY 11 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Garrison Kaiserslautern (USAG-K) Command Policy Memorandum #46, Refuse Collection and Recycling Policy

1. References.

- a. Executive Orders (EO) 13423 and 13514 (Environmental Protection and Conservation).
- b. AR 200-1, Environmental Protection and Enhancement, 13 December 2007.
- c. AR 420-1, Army Facilities Management, 12 February 2008.
- d. AE Reg 200-1, Environmental Quality Program, 26 October 2007.
- e. Final Governing Standards (FGS), Chapter 7, Solid Waste, February 2010.
- f. USAG Baden-Württemberg Command Policy Memorandum #59, Refuse Removal and Recycling Policy, 7 July 2011.
- g. USAG Kaiserslautern Integrated Solid Waste Management Plan, latest version.

2. Glossary of Terms.

- a. Solid Waste (SW) – Non-liquid, non-hazardous, recyclable, and non-recyclable waste materials.
- b. Recyclables – Normal home and office use paper material, cardboard, plastics, and light metal packaging (including plastic and metal foils, bags, tin and aluminum cans, also known as “light fractions” [German term] [heavy, scrap metals are not included here]).
- c. Trash – For the purpose of this policy, all non recyclable, non-hazardous, residual, (household, office or shop wastes and refuse also known as Restmüll [German]).
- d. Bulky Wastes – Old furniture, carpets, and other household items (that won’t fit in normal household trash bags or household-size waste cans) also known as Sperrmüll [German].

IMKA-ZA

SUBJECT: United States Army Garrison Kaiserslautern (USAG-K) Command Policy  
Memorandum #46, Refuse Collection and Recycling Policy

e. Special Wastes – Tires, heavy scrap metals, electrical appliances, electronics, dry batteries, construction debris, and other non-hazardous items.

f. Household Hazardous Wastes (HHW) – Home, garden, personal, pet, and auto care products (non-industrial use) that could be flammable, corrosive, toxic, or otherwise reactive (when exposed to heat, ignition, compression, or impact).

g. Hazardous Material (HM) – All commercial and industrial chemicals, coatings, lubricants, and other products that exhibit any hazardous characteristic.

h. Hazardous Waste – All HM (see above), empty HM containers, all waste by-products from the use of HM and all contaminated cleanup materials from used or spilled HM.

3. Purpose. The purpose of this policy is to improve recycling and reduce solid waste generated within the USAG-K to meet federal objectives mandated by the EO and Army regulations as well as Host Nation requirements, under the FGS. The policy also establishes procedures to ensure an appropriate number of containers for waste disposal and segregation. It is intended to minimize “trash” generation while avoiding an overcapacity of SW collection containers for all trash and recyclable commodities.

4. Scope. Host Nation law requires that all residents of Germany properly dispose of their refuse by recycling as much as possible. U.S. Forces must also abide by this law. Thus, this policy applies to all units, agencies, activities, tenants, contractors, and all civilian employees working in the USAG-K area of responsibility.

5. Policy. Recycling is mandatory in the USAG-K. Mixing of trash and recyclables in either the recycling or the trash containers must be avoided. Otherwise, mixed trash will result in the containers being rejected or the pick-up contractor charging the Garrison for additional sorting. Federal mandates call for across-the-board reductions to Solid Waste generation and maximizing diversion of recyclable materials into recycling and reuse, programs. Locally, all non-recyclable trash incurs an extra disposal fee that recyclable commodities do not; therefore, every effort must be made to divert recyclables into appropriate recycling means to reduce the cost of SW disposal for the garrison. Care will also be taken to optimize pick-up frequencies at each location to reduce cost to the Garrison.

a. All Army installations in the USAG-K footprint must recycle. Bulk containers are consolidated at centralized yards on each installation. This is the only means used to collect recyclables. Paper, cardboard, “light fractions”, wood, electronic scrap, construction debris, special waste, and glass are required to be recycled. With very few exceptions, containers for each type of material will be located on each installation. They are identifiable by various designs (size, shape, and color), distinctive labels, and/or signage. All users will exercise caution to appropriately segregate and dispose wastes into the appropriate container for each waste material being disposed.

IMKA-ZA

SUBJECT: United States Army Garrison Kaiserslautern (USAG-K) Command Policy  
Memorandum #46, Refuse Collection and Recycling Policy

b. The Garrison is not funded to bear the cost for any additional waste placed by unauthorized personnel into garrison-managed SW containers/dumpsters. No wastes (household trash or other) generated off-post may be brought onto USAG-K installations for disposal. For all personnel (military, civilian, or local national) not living on a USAG Kaiserslautern installation, it is prohibited to dispose of off-post generated wastes utilizing on-post containers / dumpsters. Exceptions for HHW may be made where use of civilian "Sonderabfall" [German term] pickup is impractical. The proper method for off-post waste disposal is through the local community. Landlords, respective community offices and waste companies may be called for off-post assistance. Similarly, material generated on-post, whether refuse or recyclables, will not be disposed of outside of the installation unless coordinated by the Installation Coordinator through the Garrison Recycling Program Manager. Where an activity has its own containers, those containers are intended solely for their use.

c. Special waste items such as batteries, tires, and other hazardous wastes may not be discarded at or in any common area recycling or trash receptacles. The owner or generator of all special wastes or hazardous items is solely responsible for taking them to the appropriate disposal point designated for the disposal of such special or hazardous items. Used or expired HM must be turned in at designated, unit-specific hazardous waste accumulation points (HWAP) or the installation's hazardous waste storage area (HWSA). All garrison HWAP and HWSA facilities have limited operating hours and are designated to receive only specific wastes. A listing of USAG-K operated HWSAs and their operating hours is shown in enclosure 1. Do not place or abandon HM or HW outside these facilities when they are closed or at any other unauthorized location. It is a violation US and Host Nation laws to irresponsibly dispose of solid waste and especially hazardous items. Violators may face criminal prosecution.

d. Tenant units who provide their own custodial services MUST also transport refuse and recycling to their respective waste disposal and recycling facilities.

e. Exemption: When the walking distance to a recycling yard exceeds 600 meters, the Garrison may allow, upon request and justification by the Installation Coordinator, the placement of a trash container for waste only. This exemption applies only for installations with barracks/dormitories. Recyclables have to be disposed at recycling collection points within the boundary of the installation. All other hazardous or special wastes must be disposed as described above.

f. Recycling yard opening hours may be retrieved from the following site:  
<http://ittfsg.de/yards.htm>. This information is also shown in enclosure 2, but the link contains the most up-to-date hours.

g. Expired or excess medications – US and German laws require pharmacies to take back all expired or excess prescription medications that they dispense. Excess or expired "over the counter" (OTC) medications must be sent to municipal incinerator facilities to be burned. Do not pour or flush medications down the drain. This endangers/contaminates fresh water supplies and poses threats to humans, animals, and other organisms.

IMKA-ZA

SUBJECT: United States Army Garrison Kaiserslautern (USAG-K) Command Policy  
Memorandum #46, Refuse Collection and Recycling Policy

6. Responsibilities. Installation Coordinators (ICs) are responsible for implementing and enforcing recycling requirements within their installation. Questions regarding recycling and other solid wastes should be addressed to the respective ICs or the USAG-K DPW recycling program manager at DSN 483-8612. Questions regarding Hazardous Wastes should be addressed to the DPW Environmental Management Division at DSN483-8005.

7. The proponent for this policy is the USAG-K DPW, O&M Division, DSN 483-8122.

2 Encls  
as



LARS N. ZETTERSTROM  
LTC, EN  
Commanding

Distribution: D

IMKA-ZA

SUBJECT: United States Army Garrison Kaiserslautern (USAG-K) Command Policy  
Memorandum #46, Refuse Collection and Recycling Policy

## Opening hours of the Recycling Yards

### **RY LANDSTUHL**

**Mon-Fri: 09:00-12:00 and 13:00-18:00**

**Sat, Sun, & Holidays: 14:00-16:30**

---

### **RY MIESAU**

**Mon-Fri: 09:00-11:30 and 13:00-18:30**

**Sat, Sun, & Holidays: 10:30-13:00**

---

### **RY ROB**

**Mon, Wed, Fri: 07:30-11:30 and 13:00-17:00**

**Tue & Thu: 09:00-11:30 and 13:00-18:30**

**Sat, Sun, & Holidays: 14:30-16:30**

---

### **RY DAENNER**

**Mon-Fri: 08:00-11:30 and 12:30-15:50**

**Sat, Sun, & Holidays: 13:00-14:00**

---

### **RY KLEBER**

**Mon-Fri: 07:00-10:00 and 12:00-17:00**

**Sat, Sun, & Holidays: 10:30-12:15**

---

### **RY PANZER**

**Mon-Fri: 16:00-17:00**

---

### **RY SEMBACH**

**Mon, Wed, Fri: 10:00-18:00**

Encl 1

IMKA-ZA

SUBJECT: United States Army Garrison Kaiserslautern (USAG-K) Command Policy Memorandum #46, Refuse Collection and Recycling Policy

### Hazardous Waste Storage Area (HWSA) Locations and Operating Hours

<b>Panzer Kaserne, bldg 93047</b>	<b>Rhine Ord Barracks, bldg 364</b>
<b>CLOSED</b>	<b>CLOSED</b>
<b>Pickup occurs at HWAPs*</b>	<b>Pickup occurs at HWAPs</b>
Please call Env Mgt Div at 483-6213 for assistance	Please call Env Mgt Div at 483-6213 for assistance
<b>Daenner Kaserne, bldg 3123</b>	<b>Landstuhl Heliport, bldg 3375</b>
<b>CLOSED</b>	Monday closed
<b>Pickup occurs at HWAPs</b>	Tuesday 10:15-12:00
Please call Env Mgt Div at 483-6213 for assistance	Wednesday closed
	Thursday closed
	Friday closed
<b>Kaiserslautern Army Depot, bldg 2323</b>	<b>Landstuhl Hospital, bldg 93703</b>
Monday closed	Monday closed
Tuesday 07:30-11:30 + 12:30-18:00	Tuesday 08:00-10:00
Wednesday closed	Wednesday closed
Thursday 07:30-11:30 + 12:30-18:00	Thursday 08:00-10:30
Friday 07:45-11:30 + 12:30-13:00	Friday closed
<b>Kleber Kaserne, bldg 3261</b>	<b>Husterhoeh Kaserne, bldg 4132</b>
<b>CLOSED</b>	Monday closed
<b>Pickup occurs at HWAPs</b>	Tuesday closed
Please call Env Mgt Div at 483-6213 for assistance	Wednesday 08:00-11:30
	Thursday closed
	Friday closed
<b>Pulaski Barracks, bldg 2904</b>	<b>Miesau Army Depot, bldg 1261</b>
<b>CLOSED</b>	Monday closed
<b>Pickup occurs at HWAPs</b>	Tuesday 13:30-18:00
Please call Env Mgt Div at 483-6213 for assistance	Wednesday closed
	Thursday 11:00-14:00
	Friday closed
<b>Sembach Kaserne, bldg 132</b>	
<b>CLOSED</b>	
<b>Pickup occurs at HWAPs</b>	
Please call Env Mgt Div at 483-6213 for assistance	

\*HWAP= Hazardous Waste Accumulation Point

revised 4 May 2012

Encl 2