



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON KAISERSLAUTERN
UNIT 23152
APO AE 09227

REPLY TO
ATTENTION OF

SEP 28 2011

IMEU-KAI-ZA

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Garrison Kaiserslautern (USAGK) Command Policy Letter #28-
Procedures for the Selection of GS-7 and Above

1. This letter supersedes the previous policy dated 27 July 1993, SUBJECT: Selection Panels for GS Employees.
2. Effective immediately all selections for GS-7 through GS-12 will be at the discretion of the Directorate Chiefs. Each Director will formalize procedures to enhance the selection process internally to their Directorate. At a minimum, each Director will establish a paper trail to validate the selection process. Final selections will be coordinated with the Deputy to the Garrison Commander (DGC) before releasing to CPAC for execution.
3. Grades of GS-13 and above will be paneled and chaired by the DGC. The DGC will be the final selection authority for GS-13 and above positions.
4. All selections (GS-07 and above), having an impact on the IMCOM-E 5-year plan will be forwarded to the DGC for review and concurrence. Directors will provide the referral list along with the three top candidates for the position to the DGC prior to engaging the CPAC for selection. Additionally, any laterals into positions will be coordinated with the DGC prior to execution.


LARS N. ZETTERSTROM
LTC, EN
Commanding

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