

0800 – 1100 By Appointment Only

Email: dusagkaiserslauternpassport@eur.army.mil or CIV: 06314118892/DSN: 483-8892

CCA OF 2000

1. Both Parents & Child must be present
2. Passport Application <https://pptform.state.gov/>
Check box, click submit, Click Apply Online this will say **ABOUT YOU** which is the applicant **your Baby**. Use all 000-00-0000 for SSN, Please make sure you put the mother's (maiden name) and our Mailing Address:
USAG KAISERSLAUTERN ATTNPASSPORT OFFICE
UNIT 23152 APO AE 09227
IN CARE OF KAISERSLAUTERN

At the end it will have a review, and then a \$ amount for **Passport Book** click submit. This will take you to a screen 1-4 at the bottom it will say **Create Form**. Check the box and click **Create Form** this will open a 6 page PDF file, Print pages 5-6 and bring to Appointment.
WHEN DONE YOU WILL HAVE A 2D BARCODE IN UPPER LEFT of Page 5
3. PERMANENT Resident card
4. Childs Original Birth Certificate if born in germany it would be one of the following: **40-400B** if born on base/ "**Geburtenregister**" if born off base
5. Childs current Passport & Passport used for entry into the US with the I551 Visa Entry stamp.
6. Both Parents ID CARDS
7. Parents Proof of US Citizenship: **Naturalization Certificate**.
8. Marriage Cert (**Original with raised or color seal**)
9. Divorce Decree (**Original with raised or color seal**)
10. TWO IDENTICAL PASSPORT PICTURES 2X2 INCH
11. \$Money order for Passport **MONEY ORDER FOR \$105** for tourist passport

Make payable to US DEPARTMENT OF STATE